

**KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY
SPECIAL BOARD MEETING
May 11, 2020**

A special open meeting for the Kentucky Board of Licensure for Massage Therapy was held at the Department of Professional Licensing, located in Frankfort, KY and via Zoom on May 11, 2020.

<u>MEMBERS PRESENT</u> Brian Houillion, Chair Brandy Madding, Vice Chair Marilyn Gossett Robert Himes Cheryl Turner	<u>DEPARTMENT OF PROFESSIONAL LICENSING STAFF</u> Dr. Michael Newman, Commissioner Chessica Nation, Administrative Section Supervisor Tammy Sharp, Board Administrator
<u>MEMBERS ABSENT</u> Michael Grise	<u>PUBLIC PROTECTION CABINET STAFF</u> Chris D. Hunt, Legal Counsel Kevin Winstead-General Counsel

CALL TO ORDER

Brian Houillion, Chair, called the board meeting to order at 1:01 p.m..

MINUTES

Marilyn Gossett made a motion to approve the minutes from March 2020. Brandy Madding seconded the motion. The motion carried. The April meeting was cancelled.

FINANCIAL STATEMENT REPORT

The financial report for March and April 2020 were reviewed. Brian Houillion briefly discussed the Board's financial status. No motion required.

DPL REPORT

Commissioner Newman Gave a brief update and reviewed the MOA between the Board and the Department for Professional Licensing for continued services.

ATTORNEY'S REPORT

Kevin Winstead reviewed the MOA between DPL and OLS to continue legal services.

NEW BUSINESS

Brandy Madding made a motion to accept the MOA with DPL for continued services. Cheryl Turner seconded the motion which carried.

Brandy Madding made a motion to accept the MOA between DPL and OLS. Cheryl Turner seconded the motion which carried.

Brian Houillion made a motion for there to be an additional ninety-day grace period for licensure renewal from the ending date of the COVID-19 State of Emergency. The motion was seconded by Robert Himes and carried. The grace period does not apply to licensee's whose license expired prior to the State of Emergency.

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Brandy Madding made a motion for the Board Administrator to review and approve complete uncomplicated application files for initial and endorsement licensure following the current monthly meeting schedule. Complicated applications will continue to be reviewed for approval by the Applications Committee. Marilyn Gossett seconded the motion which carried.

Brian Houillion briefly reviewed the process for submitting the recent proposal for the COVID-19 guidelines and explained the role of the Cabinet for Health and Family Services and Department of Health in the decisions made in those guidelines.

LICENSURE STATUS REPORT

The Licensure Status Reports for March and April 2020 were reviewed. No motion required.

APPLICATION COMMITTEE REPORT

Applications for April and May 2020 were reviewed. On behalf of the Applications Committee, Brandy Madding made the following recommendations:

Initial Applications April 6, 2020 Total: (5)

Approved: (5) Amanda Coomer; Ashley Michalski; Ashton Spicer; Texanna Sanders; Reinik Thompson

Initial Applications May 11, 2020 Total: (4)

Approved: (2) Kaila Mitchell; Shellie Patterson

Deferred: (2) Jedlicka Brown; Tina Neace

Endorsement Applications April 6, 2020 Total: (3)

Approved (3)) Grace Morse; Jinshaung Song; Latisha Wright

Endorsement Applications May11, 2020 Total: (2)

Approved (1) Misty Vaccariello

Deferred (1) Stacey Brown

Cheryl Turner made a motion to accept the recommendations of the Application Committee. Marilyn Gossett seconded the motion. The motion carried.

Education Committee

Applications were reviewed for April and May, 2020. The Committee made the following recommendations:

Certificate of Good Standing Applications Total (0)

Certificate of Good Standing Renewal Applications Total: (4)

Approved (3) Hopkinsville Community; Lexington Healing Arts Academy; Bluegrass Professional School of Massage Therapy

Deferred (1) Cumberland Institute of Holistic Therapies, Inc.

Application for Continuing Education Program Total: (0)

Approved (0)

Robert Himes made a motion to accept the recommendation of the Education Committee. Marilyn Gossett seconded the motion. The motion carried.

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COMPLAINTS COMMITTEE REPORT

The Complaints Committee made the following recommendations:

2014-06A -----Ongoing
2018-02-----Ongoing
2018-12----- Ongoing
2018-17----- Ongoing
2018-19----- Ongoing
2018-20----- Ongoing
2019-04-----Ongoing
2019-05-----Ongoing
2019-06-----Ongoing
2019-09-----Ongoing
2020-01-----Ongoing
2020-03-----Ongoing
2020-04-----Ongoing
2020-05-----Ongoing
2020-06-----Ongoing
2020-07-----Ongoing
2020-08-----Ongoing
2020-09-----Ongoing

Chris Hunt presented a settlement agreement for complaint 2018-02. Brian Houillion made a motion to accept the settlement agreement. Marilyn Gossett seconded the motion which carried.

Brian Houillion made a motion to accept the recommendation of the Complaints Committee. Robert Himes seconded the motion. The motion carried.

TRAVEL AND PER DIEM

Motion was made by Marilyn Gossett and seconded by Brian Houillion to approve travel and per diem for the May 11, 2020 meeting. The motion carried.

NEXT MEETING

Vice Chair Brandy Madding requested a special meeting of the Board. The special meeting is to be held May 13, 2020 at 1:30 p.m. at the Department of Professional Licensure at 500 Mero Street, Frankfort, KY 40601 and via Zoom.

The next regularly scheduled meeting of the Board will be June 1, 2020 at 1:00 p.m. The next Application Committee Meeting will be June 1, 2020 at 9:00 a.m. The next Complaints Committee Meeting will be June 1, 2020 at 10:00 a.m. All will be held at the Department of Professional Licensure at 500 Mero Street, Frankfort, KY 40601 and via Zoom.

ADJOURNMENT

Having no further business brought before the Board, Marilyn Gossett made a motion to adjourn the meeting at 2:07 p.m. and Brandy Madding seconded the motion. The motion carried.

BH/ts