

The Kentucky Board of Licensure and Certification for Dietitians and Nutritionists
Special Called Board Meeting
March 25, 2020
10:00 a.m.

A special called board meeting of the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists was conducted on Wednesday, March 25, 2020 at the Department of Professional Licensing, 500 Mero Street, Frankfort, Kentucky 40601 and via Zoom.

Members Present

Lora Parks, Board Chair
Carolyn Hofe
Ann Simmons
Candice Gray-Cunningham
Rayona Baker

Department of Professional Licensing

Tasha Stewart, Board Administrator
Chessica Nation, Administrative Supervisor
Dr. Michael Newman, Commissioner

Others Present

Whitney Duddey, KY Academy of Nutrition & Dietetics
David Trimble, Legal Counsel

Call to Order

- Chair Parks called the meeting to order at 10:00 a.m.

Approval of Minutes

- Ms. Baker made a motion to accept the January 29, 2020 meeting minutes. Ms. Gray-Cunningham seconded the motion. Motion carried unanimously.

Board Monthly Financial Report

- The financial report for FY 2020 January and February was reviewed by the Board.

Board Chair Report

- Chair Parks reported that, in light of COVID-19, the Board should table the regulation review until the next meeting. Chair Parks urged the entire Board to review the regulations if they find free time before the next meeting. Mr. Trimble will begin compiling regulation amendments.
- Chair Parks stated an interest in sending a memo to all licensees offering guidance during COVID-19. Among the key points of the memo, the Board wants to discuss continuing education, license renewals, and telehealth. Mr. Trimble will draft the memo.

D.P.L. (Department of Professional Licensing) Report

- Dr. Newman reported the department and the Office of Legal Services are working on the language of their respective memorandum agreements and both should be ready for Board review by the next meeting.

Board Counsel Report

- Mr. Trimble, serving as legal counsel for the Board, stated he is here to help the Board however possible.

Old Business

- The Ad-hoc Committee's work was tabled until the next meeting.
- The Board reviewed the two sunset regulation letters that Mr. Carson Kerr submitted before his departure.
- The forms and regulation review was tabled until the next meeting.

New Business

- The Board reviewed an article provided by Ms. Hofe where a Mississippi woman is facing legal action for giving dietetic advice. No action was taken.
- Ms. Duddey reported most correspondence in light of COVID-19 has been sent out by the national group. She also reported that CDR has not announced an extension for the May continuing education deadline.

Applications

- Chair Parks made a motion to accept the following application recommendations:

March D&N Application Review		
Name	License Type	Approved
Lauren Berry	Dual	Y
Carrol Schoenleber	Dual	Y
Lucia Mitchell	Dual	Y
Annette Contrady	Dual	Y
Kelsey True	Dual	Y
KY Local Food System Summit	CE	Y
Anna Fugate	Nutritionist	Y
Mary Johnson	Dual	Y
New Directions	CE	Y

Ms. Hofe seconded the motion. Motion carried unanimously.
 The Board reviewed the monthly licensure status report for March 2020.

Approval of Per Diem

Ms. Hofe made a motion to approve per diem for the March 25, 2020 board meeting. Chair Parks seconded the motion. Motion carried unanimously.

Next Scheduled Meeting

The next scheduled board meeting is May 27, 2020 at 10:00 a.m.

Adjournment

Chair Parks adjourned the meeting at 10:46 a.m.



Lora Arnold Parks
 Board Chair